

## Lease data is at the core of every real estate company and transaction

RTrust focuses on 'lease-centric' processes to help our clients increase asset values. As a leader in lease administration and property accounting services, we provide process excellence, accurate data and streamlined operations.

### Our Services

RTrust is uniquely qualified to assist you with sourcing your real estate processes. Through a unique combination of market knowledge, system experience and domain expertise, our services integrate sophisticated tools and methodologies with comprehensive program management to help real estate companies:

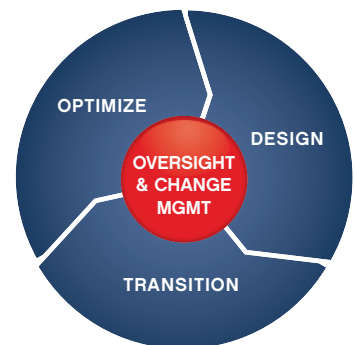
- Improve performance of internal processes
- Provide quicker integration of acquired portfolios
- Collect more on receivables
- Reduce Costs
- Scale resources
- Report more accurate financials
- Manage risk
- Free internal staff

### Proprietary Methodology

RTrust utilizes our proprietary project methodology to design, deliver and optimize our sourced services. Our approach ensures a smooth transition of services as well as ongoing process improvement to deliver the highest client satisfaction. RTrust's methodology provides a structured project and change management approach that allows us to tailor our services to meet your specific needs and objectives.



See reverse for additional information about individual services



Contact RTrust

(214) 292 7100

info@rtrust.com

www.rtrust.com

Committed to the real estate industry. Period.

RTrust's employees have experience working with some of the largest retail, commercial and industrial real estate companies and fully understand the nuances of owning, managing and operating real estate assets. That means we focus on understanding and meeting clients' needs, not learning the industry.



We deliver timely and accurate **lease administration** and **property accounting services** for real estate companies

*RTrust provides tailored sourcing services to the real estate industry that help our clients reduce costs, increase profits and improve performance.*

### *Lease Data Abstraction*

RTrust provides a centralized lease abstraction process staffed by professionals who specialize in commercial leases. This centralization accelerates the lease abstraction process and delivers consistent, accurate lease data across your portfolio. RTrust's Lease Data Abstraction services range in scope from one-time lease abstraction efforts to ongoing lease abstraction of new leases and renewals.

### *Transaction Support*

RTrust's transaction support services assist you with the entire transaction process from verifying lease documents and pertinent lease data, to entering data into your selected cash flow modelling tool and then into your property management system. This single sourcing of data ensures that your actual tenant billings after the transaction match the pro-forma collections used to determine the transaction price. Our proven approach delivers value quickly so that data does not become your transaction obstacle.

### *Data Quality Assurance*

RTrust provides detailed data quality assurance services with full documentation of lease data discrepancies. Our services can include update of existing property management system data based on audit results. The result is more accurate billing, higher expense recoveries, less challenging application of receipts and faster resolution to tenant inquiry.

### *DCF Modelling*

RTrust has significant experience working with the global leaders in cash flow projection software including Argus, Dyna and Cougar. We have the expertise to effectively model assets based on your lease data and model assumptions. Our approach enforces data standards and drives data consistency and accuracy. The result is a complete and effective model that you can rely on to project and measure the performance of your assets.

### *Lease Administration*

RTrust's deep understanding of real estate operating processes enables us to provide accurate and consistent lease administration services at reduced costs. We apply industry best practices to provide timely lease administration services using your property management system. We manage the day-to-day administration of leases, tenant billing and monthly reporting.

### *Property Accounting*

RTrust's property accounting services are fully scalable and deliver cost effective, high quality results. Our world-class team of Chartered Accountants and MBAs have significant experience in both US GAAP and International Financial Reporting Standards ("IFRS") accounting principles. Our property accounting services include Accounts Payable & Transaction Support, Accounts Receivable, Bank Reconciliations and Financial Accounting & Reporting.

### *CAM & Tax Reconciliation*

RTrust provides experienced and scalable staffing who complete year-end expense recovery reconciliations accurately and quickly to increase the collectability of expense recoveries. RTrust uses a proven methodology and our experience with the major real estate accounting systems to help leading property owners and operators recover more of their expenses faster.

### *Executive Reporting & Analytics*

RTrust provides a variety of reporting options to meet your company's needs including custom report development, work flow management and web-based dashboards that can provide you insight beyond standard financial reports.



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